

REGULATION ON THE TRANSFER, DOUBLE MAJOR AND MINOR BETWEEN ASSOCIATE AND UNDERGRADUATE PROGRAMS, AND CREDIT TRANSFER BETWEEN HIGHER EDUCATION INSTITUTIONS

PART ONE

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1 – (1) The purpose of this regulation is to regulate the procedures and principles to be followed for the internal transfer, double major, minor or credit transfer between the diploma programs in faculties, colleges, conservatories and vocational schools of the higher education institutions or the equivalent degree programs in other higher education institutions for associate and undergraduate students.

Scope

ARTICLE 2 – (1) This regulation includes all the principles regarding any kind of internal transfer, double major, minor and credit transfer issues between the degree programs at associate and undergraduate level in higher education institutions.

Basis

ARTICLE 3 – (1) (Amended: O.G.-18/3/2016-29657) This regulation has been prepared on the basis of the sub-paragraph (e) of the first sub-article of the Article 7 and sub-article (c) of the Article 44 of the Higher Education Law No: 2547.

Definitions

ARTICLE 4 – Stated in this regulation as follows:

- a) Double-major program: the program enabling students who are eligible in terms of success criteria and other requirements to take courses from two different degree programs in the same higher education institution concurrently and to obtain two different degrees
- b) Exchange Program: the program which anticipates students enrolled in one of the higher education to study in partner institutions for a short time and the recognition of equivalence of the courses completed in one institution by the other higher education institution within the scope of the protocol signed by two higher education institutions either in Turkey or abroad,
- c) Degree Program: higher education programs in which associate or undergraduate diplomas are issued to students who meet the specified qualifications of faculties, colleges, conservatories, vocational schools or departments,
- d) Level: either an associate or undergraduate degree program,
- e) Equivalent degree program: degree programs with the same names or at least eighty percent of whose content is determined to be the same by the relevant board of directors,

f) **(Amended: O.G. -21/12/2019-30985)** Different Score Type: taking the tests used for calculating the scores considered for the placement in the higher education programs within the system of Student Selection and Placement into account, four score types, Numerical Score Type (TYT and AYT), Verbal Score Type (TYT and AYT), Equally-weighted Score Type (TYT and AYT) and Language Score Type (TYT and YDT) as of 2018; seven score types, Numerical Score Type (YGS-1 and YGS-2), Verbal Score Type (YGS-3 and YGS-4), Equally-weighted Score Type (YGS-5 and YGS-6), Math-Science (MF) Score Type, Turkish-Math (TM) Score Type, Turkish-Social Sciences (TS) Score Type and Foreign Language (DİL) Score Type as of 2010; seven score types, EA- SAY-1, SÖZ-1, EA-2, SAY-2, SÖZ-2 and DİL score types for 2009 and before and the corresponding scores to SAY-1 SAY Score Type, SÖZ-1 SÖZ Score Type, EA-1 EA Score Type, SAY-2 Math-Science Score Type, EA-2 Turkish-Math Score Type, SÖZ-2 Turkish-Social Sciences Score Type and DİL and Foreign Language Score Type,

g) Grade Point Average: grade point average cumulated according to the credits of all the courses that the student has taken until the semester they want to transfer, excluding the preparatory class,

h) Relevant Board of Directors: the faculty board of directors in the faculties of higher education institutions, the college administrative board in the colleges, the conservatory administrative board in the conservatories, the vocational school administrative board in the vocational colleges,

i) Adaptive Program: the supplementary program consisting of additional courses and practices to adapt the curriculum of the transferred degree program in case of a transfer between the degree programs

j) Quota: The number of students determined and announced beforehand,

k) Internal transfer: transfer of a student to the other degree programs at the same level within the higher education institution in which they are registered,

l) Transfer between institutions: transfer from a vocational college established by a university, high technology institute or foundation being independent from a university to independent vocational colleges at the same level established by a university, high technology institute or foundation,

m) Transcript of records: the document in which the names, credits and final grades of the courses taken within the education period are written all together,

n) Common program: the program consisting of the courses taken at the same higher education institution before transferring to a degree program in which the students who are accepted to a faculty, college or vocational school are given an associate or bachelor's degree

o) International joint degree program: the international joint education and training program carried out by higher education institutions in their associate degree or undergraduate degree programs by establishing cooperation with higher education institutions and other institutions abroad,

p) **(Amended: O.G. - 2/5/2014-28988)** Minimum score: the score of the student with the lowest score placed to the degree program of a higher education institution by the Assessment, Selection and Placement Center (ÖSYM),

r) Minor program: the program that enables students enrolled in a degree program to get a document (minor program certificate) which is not equivalent to a diploma by taking a limited number of courses of a certain topic within the same higher education institution (**Repealed phrase: O. G. - 21/12/2019-30985**) (...) on the condition that they meet the necessary requirements,

s) Lateral transfer: qualification of students enrolled in a higher education institution to continue their education in a degree program at the same level within the framework of the provisions of this Regulation

t) Higher Education Student Information System (YÖKSİS): a core system of records to keep the information about the students educated in all of the higher education institutions at associate, undergraduate, graduate or postgraduate level within the Council of Higher Education,

u) (**Annex: O. G. 18/3/2016-29657**) Special Student: the student who is enrolled in a higher education institution and who wishes to experience a different higher education environment, culture and background or who is given the opportunity to continue their education in a different higher education institution due to their special status or reasons such as health or alike on the condition that they remain registered in their own university.

PART TWO

General Principles

Quota:

ARTICLE 5 – (1) Transfers are only possible in accordance with the previously-announced numbers and transfer conditions between the degree programs of different higher education institutions or between the degree programs within the same higher education institution.

(2) The quota limitation is not applied in the lateral transfers to the degree programs that do not have a quota limitation for the placements made by ÖSYM.

Transfers:

ARTICLE 6 – (1) (Amended: O. G. - 18/3/2016-29657) Transfers between the preparatory classes of associate or undergraduate degree programs, first and last semesters of associate degree programs and first and last two semesters of undergraduate degree programs are not allowed.

(2) Transfers from daytime education programs to the evening education programs of the same degree program within the same higher education institution are not subject to any quota limitation. However, students who are transferred to the evening education program shall pay the fee for the evening education.

(3) Students who are enrolled in evening education programs shall only be transferred to evening education degree programs in higher education institutions. However, students who pass the class with high grades, being among the best 10 percent in their classes may transfer from the evening education programs to daytime programs based on the quota.

(4) Lateral transfers from external and distance learning to other external and distance learning education degree programs are also possible. In order to transfer from external and distance education programs to formal education programs, the GPA of the student in the program they are educated is to be 80 or above out of 100 or their central replacement score in the year they have been enrolled is to be equal to or above the minimum score of the degree program of the university they aim to transfer in that year.

(5) Lateral transfer from daytime or evening education degree programs to external or distance learning education degree programs are also possible.

Application and Evaluation

ARTICLE 7 – (1) The applications for lateral transfer between degree programs shall only be made within the announced time period.

(2) (Amended: O. G. -21/12/2019-30985) The university senates may specify further criteria to be used for the evaluation of the lateral transfer applications in addition to the provisions in this Regulation.

(3) The preliminary evaluation regarding the applications shall be made by the commissions formed by the relevant boards of directors within the framework of the principles determined by the senate. Applications are evaluated according to the criteria determined by the university senate, depending on the candidates' GPA, the central placement score for the transfer to programs with different score types and, if any, their success in the common courses of the program they want to transfer to, and the transfer is realized according to the allocated quota.

(4) Procedures of lateral transfer placement to degree programs shall be implemented upon the decision of the relevant administrative board of higher education institution.

(5) Suspension of education shall not constitute an impediment to the right to lateral transfer.

(6) (Amended: O. G. - 21/12/2019-30985) The equivalency table determined by the Higher Education Executive Board shall be used to convert the success grades acquired in 4.00 and 100 grading systems into each other.

Announcement of the results and the adaptive program

ARTICLE 8 – (1) The evaluation results of the candidates applying for lateral transfer to each degree program are announced on the website of the relevant higher education institution. Those who get the right to transfer shall be notified in writing of the decision about themselves.

(2) Provided that there are sufficient numbers of candidates meeting the application requirements, alternate candidates as many as the quota shall be announced. If the main candidates do not apply within the announced period, alternate candidates shall be called in order.

(3) The commissions concerned shall decide on which semester or class the student will be admitted to, according to the principles determined by the senate, considering the courses taken by the student in the previous semesters and the courses of the program to which the student is

transferred, and determines the courses that should be exempted, if any, with an adaptive program consisting of additional courses that the student is to take.

(4) The new status of transfer students within the scope of this Regulation is recorded in the higher education student information system (YÖKSİS) by the Registrar's Office within 15 days at the latest after the registration process is completed and the transfer and adjustment procedures are finalized. (**Annexed statements: O. G. - 21/12/2019- 30985**) If the students whose lateral transfer application is accepted and who get enrolled in the relevant year/semester disclaim their right to transfer before the beginning of the academic year, their lateral transfer procedures shall be cancelled. These students are not accepted as transfer students and they shall return to the higher education institution where they applied for lateral transfer. These students may transfer to another higher education institution in the year/term in which they cancelled their transfer registration, provided that they acquire the right to transfer to another higher education institution. Students in the aforementioned situation shall also be registered in the higher education student information system (YÖKSİS) pursuant to the provisions of this article.

PART THREE

Intramural Lateral Transfer

Intramural Lateral Transfer Quotas and minimum score requirement

ARTICLE 9 – (1) Lateral transfers are possible between the equivalent degree programs within the body of a faculty, college, conservatory or vocational school or within the same university, based on the quota determined by the relevant administrative board.

(2) (**Amended: O. G. - 18/3/2016-29657**) The administrative boards concerned shall determine in which semesters and for which degree programs the intramural lateral transfer quotas will be announced by dividing the yearly quota into semesters not exceeding the fifteen percent of the quota envisaged in the ÖSYM Guideline for each year, starting from the second semester and including the fifth semester. The university senates have the authority do decide on the principles about the continuation of the scholarships for those students who study on a scholarship in a degree program in foundation universities before they are transferred. The intramural transfer quota shall be determined by the senate for the degree programs in higher education institutions where transfers from joint programs to degree programs are in practice.

(3) (**Amended: O. G. - 21/12/2019-30985**) The information about the intramural lateral transfer quotas, the minimum score of the relevant degree program for the last four years and the minimum score of the degree programs in other universities within the country together with the additional criteria determined by the senate for intramural lateral transfer if there is any shall be announced on the institution's website at least 15 days before the deadline for applications. The intramural lateral transfer procedures of the students who are admitted with the ÖSYM exam shall be based on the their ÖSYM exam results, not on any other national or international diploma grades or exam results.

(4) Intramural quotas for programs may be determined separately for degree programs within the same faculty, college, conservatory or vocational school and for degree programs in other faculties, colleges, conservatories or vocational schools.

(5) In order to apply for lateral transfer between the degree programs within the university that accept students at the same level (**Repealed phrase: O. G. – 12/4/2019-30743**) (...), the placement score the student obtained in the exam in the score type required for the degree program they aim to transfer shall not be below the minimum score necessary for the equivalent degree programs in other universities within the country.

(6) In addition to other requirements, success in the special talent test is another requirement for the intramural lateral transfer between the degree programs that accept students based on the special talent test.

Transfer from the joint program to degree programs

ARTICLE 10 – (1) In order for students accepted to joint programs to transfer to degree programs, the senate shall determine the quota for each degree program being no fewer than thirty, at least one week before the registration period.

(2) Each student who has successfully completed the joint program shall apply for as many programs as the degree programs in the joint program in order to transfer to the degree program.

(3) In higher education institutions that implement a joint program before the degree program, students who have successfully completed this program may be admitted to the degree programs specified in the ÖSYM Guidelines for the joint programs they are admitted with the central exam or special talent test, based on their GPA in the joint program or their placement score calculated by adding the candidates' central placement score and GPA together. Provided that the placement scores of the candidates are equal, the candidate with the higher central placement score shall be given priority. The senate shall decide on which of these criteria will be implemented.

(4) The duration spent in the foreign language preparatory class before the degree program is included in the period of study.

(5) The transfers from a joint program admitting students with a certain score type to a degree program within the same higher education institution admitting students with a different score type shall be based on the intramural lateral transfer provisions of this Regulation.

PART FOUR

Intermural Lateral Transfer

Intermural Lateral Transfer

ARTICLE 11 – (1) Intermural lateral transfers shall be made between equivalent degree programs of higher education institutions at the same level and within the framework of the quotas announced by the Council of Higher Education.

(2) The student is required to have a GPA of at least 60 out of 100 regarding the semesters they have completed in the program they are enrolled for intermural lateral transfer.

(3) Candidates who cannot meet the success requirement in the second paragraph, but whose

central placement score is equal to or higher than the minimum score of the degree program they aim to transfer to, may apply for lateral transfer. (**Repealed last phrase: O. G. – 21/9/2013-28772**) (...)

(4) The assigned quotas for the higher education institutions along with the application and evaluation dates shall be announced on the website of the Higher Education Council.

(5) The quota for lateral transfers and the application and evaluation dates shall be announced in January for the second semester and in July for the third semester for the diploma programs with associate degrees.

(6) The lateral transfer quotas and the application and evaluation dates for the diploma programs with a bachelor's degree are announced in July for the second and third years of the four-year programs for the second, third and fourth years of the five-year programs, and for the second, third, fourth and fifth years of the six-year programs.

(7) The Council of Higher Education shall regularly assign a yearly lateral transfer quota of two for the degree programs accepting 50 or less students, three for the degree programs accepting 51 to 100 students and four for the degree programs accepting 101 or more students by ÖSYM placement for the second, third, fourth and fifth years. On the other hand, the boards of faculties, colleges or vocational colleges may determine an additional quota not to exceed the difference between the quota of the diploma program to transfer in the year of entry and the number of students who have been dismissed or dropped out of the program until the semester for which the transfer quota is determined, and the number of students who came through the transfer within this semester. Providing that an additional quota is determined, the Council of Higher Education shall be informed of these quotas until the end of working hours on the thirtieth day of June at the latest. The additional lateral transfer quotas requested for associate degree programs in the second semester shall be specified by the relevant board and shall be reported to the Council of Higher Education by the end of the working hours on the thirty-first day of December at the latest.

(8) It is required to be successful in the foreign language proficiency exam of the relevant higher education institution or (**Annexed statements: O. G. – 21/12/2019-30985**) to certify the achievement of a minimum score determined by the higher education institution in the national or international foreign language tests recognized by the Council of Higher Education in order to transfer to the higher education institutions whose language of instruction is wholly or partially a foreign language.

(9) Students who want to transfer to external or distance education programs without quota limitation shall apply to the relevant higher education institution until the end of the working hours on the last day of the first week of September.

(10) (**Amended: O. G. -18/3/2016-29657**) The scores of lateral transfer students in the previous degree program regarding the courses they have successfully completed shall be adjusted, recorded in the transcript and added to the GPA.

Evaluation

ARTICLE 12 – (1) The intermural lateral transfer evaluation results shall be announced on the website of the relevant higher education institution with the names of the candidates with a valid application, being ranked according to their scores based on the criteria for the evaluation.

(2) The preliminary evaluation of the applications shall be made by the commissions formed by the relevant administrative boards within the framework of the principles determined by the university senate. Applications shall be evaluated according to the criteria determined by the university senate, considering the candidates' GPA and, if any, their success rates in the common courses of the program they aim to transfer, and the students shall be transferred according to the quota allocated.

(3) Provided that there are sufficient number of candidates, the same number of main and substitute candidates shall be identified. The applications of the substitute candidates shall be accepted unless the main candidates apply within the specified period. Adaptive programs of students who have the right to transfer shall be realized in a way to ensure these students start the new academic semester on the same date as other students.

Lateral transfer from other higher education institutions

ARTICLE 13 – (1) (Amended statement: O. G. -21/12/2019-30985) Students who are studying in associate or undergraduate programs in higher education institutions affiliated to the Ministry of National Defence and Ministry of Interior may transfer to other higher education institutions in accordance with the provisions regulated by their own special law and pursuant to the relevant provisions of this Regulation.

(2) Those who have been dismissed from these institutions (**Amended statement: O. G.-21/12/2019-30985**) due to failure, indiscipline and the acts listed in Article 9 of the Higher Education Institutions Student Disciplinary Regulation published in the Official Gazette dated 18/8/2012 No: 28388 shall not apply for lateral transfer to other higher education institutions.

(3) Students who have been dismissed from higher education institutions mentioned in the first paragraph for a reason not covered by the second paragraph may apply for transfer to other higher education institutions within two years as of the date of dismissal. These applications shall be evaluated according to the provisions of intermural lateral transfer.

(4) (**Annex: O. G. -16/8/2011-28027**) (**Repealed: O. G. -21/12/2019-30985**)

Lateral transfer from the higher education institutions abroad to the ones in Turkey

ARTICLE 14 – (1) The university senates may determine a quota for the lateral transfers from the higher education institutions abroad. Provided that the quota is determined, the information about the quota for the higher education institutions abroad not to exceed the half of the intermural transfer quota for each program, application requirements determined by the university senate

shall be submitted to the Council of Higher Education along with the intermural lateral transfer quotas by the end of the working hours on the thirtieth day of June at the latest. Foreign student quotas, application requirements and evaluation calendar of all higher education institutions shall be announced on the website of the Council of Higher Education.

(2) For the transfer from the higher education institutions abroad to the higher education institutions in Turkey, the success requirements for intermural lateral transfer specified in the second paragraph of the Article 11 of this Regulation (**Amended phrase: O. G. - 10/6/2020-31151**) shall apply.

(3) Students may apply for lateral transfer to the relevant year of the degree program in the higher education institution regardless of the success requirement for all the courses they have taken abroad if they have the minimum score for the acceptance to the degree program concerned. The applications of the students applying by this way shall be evaluated in accordance with the principles determined by the university senate and outside the scope the quota for lateral transfer from abroad.

(4) The degree program the student who aims to transfer is currently enrolled abroad is required to be recognized as an authorized institution to issue an associate's or bachelor's degree by the Council of Higher Education or to be accepted as an equivalent degree program to the associate's or bachelor's degree program they apply to by the university concerned.

(5) The Council of Higher Education shall announce the minimum scores in the Student Selection and Placement Tests done by the Student Selection and Placement Center together with the equivalent tests and scores and the quotas for lateral transfer from abroad determined by the universities to be used for the evaluation of the transfer applications to the higher education programs in Turkey for the students who start higher education abroad. The candidates are required to have the scores announced at least or higher scores in order to be able to apply for lateral transfer.

(6) (**Annex: O. G. -18/3/2016-29657**) The number of lateral transfer students from the same higher education institution abroad shall not be above the 15 percent of the overseas quota of the relevant year of the degree program for each grade. Numbers below 1 are rounded up to 1 in the calculation of 15 percent. If the part after the point is less than 5, it is rounded to the lower integer, and if it is 5 and above, it is rounded to the upper integer.

(7) (**Annex: O. G. -21/12/2019-30985**) The Council of Higher Education shall determine additional conditions other than the provisions of this Regulation regarding the lateral transfer from the higher education institutions abroad including the Turkish Republic of Northern Cyprus to the programs in higher education institutions in Turkey requiring success rating. (**Annexed statement: O. G. -9/4/2021-31449**) In order to transfer from a higher education institution abroad to a program in Turkey requiring success rating, it is required that;

a) (**Annex: O. G. -9/4/2021-31449**) the university the student is enrolled in shall be

among the first four hundred in the world university rankings determined by the ranking institutions predicated by the Council of Higher Education in the year the student start higher education and the student shall meet the success requirements for semesters/years mentioned in this Regulation,

b) (**Annex: O. G. -9/4/2021-31449**) If the students are enrolled in a university not listed among the first four hundred;

1) the students who completed secondary education in Turkey are required to take the central placement test in any case and meet the success rating requirement of the program requiring a certain degree of success in the relevant score type as of the year of enrollment,

2) the students who have completed at least the last two years of secondary education are required to successfully complete at least four semesters of the degree program they are enrolled excluding the preparatory class.

Foreign Students

ARTICLE 15 – (1) The quota for foreign students who are nationals of the foreign countries and coming from those countries determined by the Council of Higher Education is not subject to the limitation specified in the first paragraph of Article 14 of this Regulation.

PART FIVE

Double Major, Minor and Credit Transfer Between Institutions

Double Major Program

ARTICLE 16 – (1) (Amended: O. G. -9/6/2017- 30091) A double major program may be opened between the associate degree programs and other associate degree programs, between the undergraduate programs and other undergraduate programs or associate degree programs conducted in the same higher education institution, upon the recommendation of the relevant departments and faculty/school boards, with the consent of the Senate. (**Annexed statement: O. G. 21/12/2019-30985**)¹ The students who aim to do a double major in the programs for which the success ranking condition is required, are also required to meet the success ranking condition determined by the Higher Education Council of the relevant program in the year they are enrolled, in addition to the other conditions specified in this Regulation.

(2) (**Amended: O. G. - 9/6/2017- 30091**) Students shall be admitted to the second major degree program with the approval of the faculty/school administrative board upon the recommendation of the relevant department where that program is conducted.

(3) It is impossible to enroll in more than one second major degree program at the same time. However, it is possible to enroll in a minor program together with a second major degree program at the same time.

(4) The student in the second major degree program may transfer to the second major degree program when they meet the conditions required for the intramural transfer provisions in the

¹ This amendment shall become valid as of the spring semester of 2019-2020 academic year.

major degree program.

(5) It is also required to be successful in the special talent test in order for students to be admitted to the double major degree program that accepts students with a special talent test.

(6) (**Annex: O. G. - 16/8/2011-28027**) The courses and credits required to be taken by the student in the double major program shall be determined by the approval of the Senate upon the recommendation of the relevant departments and faculty committees, taking into account the Higher Education Qualifications in that field determined by the Higher Education Council. The relevant double major undergraduate program shall be arranged in such a way that would ensure the student has the learning outcomes defined according to the knowledge, skills and competencies to be gained by the end of the program as a minimum.

Application Period

ARTICLE 17 – (1) (Amended: O. G. - 9/6/2017- 30091) The students are eligible to apply for the second major degree program at the beginning of the third semester at the earliest and at the beginning of the fifth semester in the four-year programs, at the beginning of the seventh semester in the five-year programs, at the beginning of the ninth semester in the six-year programs in the undergraduate degree programs while they can apply at the beginning of the second semester at the earliest and at the beginning of the third semester at the latest in the associate degree programs.

(2) (**Amended: O. G. - 2/5/2014-28988**) Students with a GPA of at least 70 out of 100 in the major degree program and who are in the top 20% of the major degree program in terms of success in the relevant year of the program at the time of application are eligible to apply for the second major degree program. In addition, higher education institutions can determine a quota in accordance with the following conditions and students can apply within the scope of these conditions:

a) The university senates are to determine the quota of the students who will do a double major on the condition that the overall grade point average in the major degree program is at least 70 out of 100 and the success ranking in the relevant class of the major degree program is not less than 20%.

b) The university senates shall also determine the quotas for the double major degree programs, not being less than 20% of the quotas of the programs, except for law, medicine and medical departments.

c) Students who have a GPA of at least 70 out of 100 in the major degree program, but are not in the top 20% of the major degree program in terms of success in the relevant year are eligible to apply for a double major program only if they have a score not less than the minimum score of the program they will apply for double major in the relevant year.

(3) The students are required to successfully complete all the courses taken in the major degree program by the semester of application in order to apply for a double major degree program.

(4) Students are required to achieve a GPA of at least 70 out of 100 to be able to graduate from the double major program. During the entire double major education, the student's GPA may decrease to 65 out of 100 only for once. A student whose GPA falls below 70 out of 100 for the

second time (**Amended statement: O. G. - 21/12/2019-30985**)² shall be deregistered from the second major degree program.

(5) A graduation diploma shall be given to the students who continue their second major undergraduate program only if they graduate from the first major degree program they have attended.

(6) Courses the student studying in the second major degree program have taken in the major degree program and whose equivalence is accepted are displayed in the transcript of records.

(7) (**Amended: O. G. - 18/3/2016-29657**) The education period for students who are qualified to graduate from the major degree program but cannot complete the second major degree program is the maximum period specified in paragraph (c) of Article 44 of the Law No. 2547 beginning from the academic year they are enrolled in the second major degree program.

(8) The students who do not take courses from the second major degree program for two consecutive semesters shall be deregistered from the second major degree program.

(9) (**Amended: O. G. - 2/5/2014-28988**) The senate shall determine how the courses the deregistered students have taken from the second major degree program will be evaluated. The courses students have achieved in the second major degree program, but not accepted in their major program shall be listed in the diploma supplement without being added to the general point average.

(10) (**Repealed: O. G. - 2/5/2014-28988**)

Minor Program

ARTICLE 18 – (1) Higher education institutions can organize minor programs by determining the principles and application conditions upon the proposal of the relevant administrative boards and the approval of the senate.

(2) Those who have completed the minor program are only granted a certificate of achievement (certificate of minor) in the program they are educated. These documents are not a substitute for a diploma.

(3) The quotas for the minor programs shall be determined by the administrative unit that decides to open the relevant program.

(4) Applications shall be evaluated by the relevant administrative unit where the program is conducted.

Application Time

ARTICLE 19 – (1) The students can apply for the minor program at the beginning of the third semester of the major undergraduate program at the earliest and at the beginning of the sixth

² This amendment shall be valid as of the fall semester of the 2020-2021 academic year.

semester at the latest.

(2) Only students who have successfully completed the credit courses they have taken in the undergraduate program until the semester of application are eligible to apply for the minor program.

(3) The student's overall grade point average in the major program is required to be at least 65 out of 100 at the time of application.

Credits

ARTICLE 20 – (1) The student whose application is accepted to the minor program is obliged to take the courses determined by the senate decision and succeed in these courses as part of the minor program. These courses are determined by the departments concerned and submitted to the relevant board of the faculty and university senate for their approval.

(2) (**Amended: O. G. -2/5/2014-28988**) The student is required to have a minimum GPA of 60 out of 100 in their major program in order to be able to continue the minor program. Students who are not able to meet the aforementioned criteria shall be deregistered from the minor program. The courses the student has accomplished but not considered in the major program shall be listed in the transcript of records and the diploma supplement without being added to the general point average.

(3) (**Amended: O. G. - 18/3/2016-29657**) Students who have acquired the right to graduate from the major program but are not able to accomplish the minor program shall be given two additional semesters by the decision of the relevant administrative bodies.

Graduation

ARTICLE 21 – (1) The student's academic standing in the minor program shall not influence their graduation from the major program.

(2) Minor students may withdraw from the program at their own requests in any semester during their education. Students disenrolled from the minor program shall not be enrolled in the same minor program again.

(3) Students who do not take courses from the minor program two consecutive semesters shall be deregistered from the program.

(4) The senate is to determine how the courses taken by the deregistered students from the minor program will be evaluated.

(5) Additional conditions may be determined and anticipated minimum success grades may be increased by the senate regarding the minor program.

Exchange programs and taking courses as a special student

ARTICLE 22 – (1) The credits of the courses or practical classes taken from another higher education institution at the same level as a special student or within the scope of national and international student exchange programs in a higher education institution in Turkey or abroad can be considered within the fulfillment of the obligations of the degree program in which they are registered, by the decision of the relevant board of directors.

(2) The time the student spend as a special or exchange student is included in the period of study.

(3) **(Amended: O. G. - 2/5/2014-28988)**

(4) Exchange students and special students shall pay the tuition fee to the higher education institution they are enrolled in.

(5) Special students attending summer schools shall pay the summer school tuition to the higher education institution they take courses from.

(6) Students studying in the programs whose language of education is Turkish are required to certify their foreign language proficiency in order to take courses from the programs whose language of education is a foreign language.

Simultaneous education in higher education institutions

ARTICLE 23 – (1) **(Amended: O. G. - 18/3/2016-29657)** Students cannot be enrolled in more than one program at the same level in higher formal education institutions.

(2) Students enrolled in or graduated from any formal vocational school program in higher education institutions may enroll in external education associate degree programs, which are carried out through the external education system and have no quota limitation and are different from the associate degree program they have studied or graduated from.

(3) Students registered in any formal undergraduate program of higher education institutions or graduates of these programs may enroll in external education undergraduate or associate degree programs, which are conducted through the external education system and have no quota restrictions and are different from the undergraduate program they have studied or graduated from.

(4) Students or graduates of formal vocational school programs who are also enrolled in external education associate programs shall prefer either the formal education or external education associate program they are to graduate for their external transfer procedures.

(5) The military recruitment procedures of male students who are going to enroll in external education programs together with formal education shall be based on their status in the formal education. The enrollment of these students in external education programs shall not provide any rights regarding military service. Students who are disenrolled from formal education after being registered in external education programs shall benefit from all kinds of student services including military procedures on the condition that they certify their status.

PART SIX

Special Conditions

ARTICLE 25 – (1) Those who are commissioned in state institutions and organizations, their dependent kids and spouse may be transferred to any year or semester of the equivalent degree program except for the last year or last two semesters within one month at the latest since the beginning of the academic year in case they are appointed to somewhere else on the condition that their central placement score to the degree program they have been admitted to is higher than the minimum score of the degree program they are going to transfer as of the year of placement irrespective of the quota.

(2) It is sufficient to study at least for one year except for the preparatory class and to succeed in all of the final exams for students who have to return to Turkey because either of their parents reaches the end of their term of service for the state abroad or if they are laborers, upon their permanent return to Turkey for the lateral transfer from the higher education institutions abroad. The relevant administrative board of the higher education institution, which is applied to for lateral transfer shall consider such students outside the scope of the lateral transfer quota for abroad.

(3) The application of the children of foreign diplomats serving in Turkey shall be evaluated by the administrative board of the higher education institutions they have applied to irrespective of the quota. If the application is accepted, an adjustment program shall be prepared for each student.

PART SEVEN

Miscellaneous and Final Provisions

ARTICLE 25 – (1) A protocol on the adjustment of courses shall be signed between the two higher education institutions in order to ensure that the students who have completed the courses successfully in the higher education institution they are transferred to do not repeat any semesters.

(2) Students who study in an international joint degree program in Turkey are eligible to be laterally transferred to an equivalent degree program in their own higher education institution or another higher education institution in compliance with the transfer rules mentioned in this Regulation based on their success grades if they are dismissed from the higher education institution abroad due to academic failure.

(3) Lateral transfers from the international joint degree programs to the other international degree programs in the same university or in another university, or from the international degree programs to other degree programs in Turkey, or from a degree program in Turkey to an international degree program shall be done in compliance with the provisions of this Regulation.

(4) **(Repealed: O. G. 18/3/2016-29657)**

(5) On the condition that special or exchange students are transferred between institutions, only the courses accepted in the degree program they are enrolled are eligible to be transferred.

Repealed Regulation

ARTICLE 26 – (1) The Regulation on the Principles of Lateral Transfer between Higher Education Institutions at Associate and Undergraduate Level published in the Official Gazette dated 21/10/1982, No: 17845 has been repealed as of the effective date of this Regulation.

Lateral Transfer with the central placement score

ADDITIONAL ARTICLE 1 – (Annex: O. G. - 21/9/2013-28772) (Amended: O. G. - 2/5/2014-28988)

(1) If the central replacement score of the student in the year of registration is equal to or higher than the minimum score required for the degree program to be transferred to, they are eligible to apply for lateral transfer including the preparatory class. Higher Education Executive Board shall determine the application dates for lateral transfer to the program, principles of student quota and procedures and principles regarding lateral transfers. Lateral transfers of the students shall be accepted after being evaluated by the relevant committees of the higher education institutions in accordance with the specified procedures and principles. If the number of applications is higher than the quota, candidates' lateral transfer shall be accepted by being ranked beginning from the candidate with the highest ÖSYS score within the limits of the quota.

(2) (**Annex: O. G. - 18/3/2016-29657**) The maximum period of study for the students transferred within the framework of this article shall be calculated after the year of acceptance is extracted from the maximum period of study for the program.

Lateral transfer in special circumstances

ADDITIONAL ARTICLE 2 – (Annex: O. G. - 21/9/2013-28772)

(1) Students who are studying in the countries which are determined by the Council of Higher Education to be unsuitable for the sustainment of education due to violence and humanitarian crisis are eligible to apply for lateral transfer to the higher education institutions in Turkey. The Council of Higher Education shall determine the procedures and principles regarding this issue.

Solution of the problems

ADDITIONAL ARTICLE 3 – (Annex: O. G. - 2/5/2014-28988)

(1) The Council of Higher Education is authorized to eliminate the problems that may arise in the implementation of the provisions of this Regulation.

Current double major and minor programs

ADDITIONAL ARTICLE 1 – (1) The principles determined by the relevant higher education institution at the opening of the program are applied in double major and minor programs that started to be implemented before the effective date of this Regulation.

Enforcement

ARTICLE 27 – (1) The provisions of this Regulation shall be effective as of 1/6/2010, the other provisions shall be effective as of issue date.

Execution

ARTICLE 28 – (1) The provisions of this Regulation shall be executed by the President of the Higher Education Council.

| | The Regulation was published in the Official Gazette | |
|---|--|----------|
| | Dated | Numbered |
| | 24/4/2010 | 27561 |
| Regulations Amending the Regulation were published in The Official Gazettes | | |
| | Dated | Numbered |
| 1. | 16/8/2011 | 28027 |
| 2. | 21/9/2013 | 28772 |
| 3. | 2/5/2014 | 28988 |
| 4. | 18/3/2016 | 29657 |
| 5. | 9/6/2017 | 30091 |
| 6. | 12/4/2019 | 30743 |
| 7. | 21/12/2019 | 30985 |
| 8. | 10/6/2020 | 31151 |
| 9. | 9/4/2021 | 31449 |