



**REPUBLIC OF TURKEY**  
**YAŞAR UNIVERSITY**  
**DIRECTIVE ON THE ESTABLISHMENT AND OPERATION PRINCIPLES OF THE**  
**STUDENT COMMUNITIES**

**CHAPTER ONE**  
**Aim, Scope, Definitions**

**Aim**

**ARTICLE 1-** (1) This directive herein regulates establishment, management, operation and auditing of the Student Communities to be composed by Yaşar University students for the purpose of performing social, artistic, academic, scientific, cultural and sports events.

**Scope**

**ARTICLE 2-** (1) Principles included in this directive are applied to members of the communities comprised by Yaşar University's associate degree, bachelor's degree, postgraduate degree or graduate students along with the matters related to Yaşar University Student Communities.

**Definitions**

**ARTICLE 3-** (1) Under this directive the terms below shall mean as follows:

- a) University: Yaşar University,
- b) Rectorate: Rectorate of Yaşar University,
- c) Directorate of HCS: The Directorate of Health, Culture and Sports which guides the events by the Student Communities, audits the events and books of these Communities, performs any correspondences with the Rectorate for the approval of events and ensures coordination with all communities,
- ç) Community: The Student Community established in accordance with the purpose designated under article 1,
- d) Community Advisor: University's full time instructors or full time administrative personnel who contribute to communities' works through their knowledge and experiences (a community may have more than one advisor),
- e) Administrative Board: Student Communities Administrative Board having the following members, which takes decisions on establishment, operation, assessment and, when required, cessation or suspension of the communities' activities or closure of the communities, and which notifies the Rectorate in written through the Directorate of HCS of the decisions it took for approval: Deputy Secretary General responsible for the Directorate of HCS under the presidency of the relevant the Deputy Rector, HCS Director, Student Events Coordinator, University's Legal Advisor, Student Council Chairman, Career Center Director, the representative to be elected by the Student Communities and advisors among themselves and the Student Communities' representative elected by the Directorate of HCS,
- f) Suspended Community: The community activities of which was suspended by the Administrative Board.

## **CHAPTER TWO**

### **Community Establishment**

#### **Application**

**ARTICLE 4-** (1) Community Establishment Application: Shall be made to the Directorate of HCS by at least 10 students among the associate degree, bachelor's degree or postgraduate degree students of the University.

(2) The following are submitted in the application: Community application form, content and budget of and the calendar for the activities planned for the first year, letters signed by the person or people elected as advisors designating their acceptance of the relevant position(s), list of members comprised of at least 10 people.

#### **Establishment application calendar**

**ARTICLE 5-** (1) Community Establishment applications are made in four weeks starting from the first day of the academic year.

(2) Application calendar is announced two weeks before the first day of the academic year and throughout the establishment application calendar all across the university by the Directorate of HSC.

#### **Establishment decision**

**ARTICLE 6-** (1) The Establishment Application made by the community is assessed by the Administrative Board. HCS Director submits information and his/her opinion on the applications during the meeting. Establishment of the community is decided through a voting and submitted for the approval of the Rectorate.

(2) If during the meeting the Administrative Board identifies any deficiencies related to the Community and/or decides to recommend any changes, the HCS Director shall deliver the decision taken to the founding members and give them one week starting from the delivery date for the corrections.

#### **Receiving opinion at the community establishments regarding the fields of activity**

**ARTICLE 7-** (1) HCS Director and/or Student Communities Representative may receive opinion from the relevant unit or expert organizations or associations at the community establishment applications; and gives information during the administrative board meeting.

#### **Communities having similar fields of activity and purposes**

**ARTICLE 8-** (1) If the purposes and field of activity of the community making establishment application is same and similar to another community established priorly, then HCS Director shall notify the founding members of the situation. If the founding members insist on their application, then the application shall be assessed and decided by the Administrative Board. If considers necessary, HCS Director may demand one of the founding members to be present at the Administrative Board meeting.

(2) If among the new establishment applications there are communities with same or similar fields of activities or purposes, then HCS Director and/or Student Communities Representative shall notify the founding members of the situation and demands a joint establishment. If the founding members insist on their application, the application shall be evaluated and decided by the administrative board. During the meeting on the subject, Administrative Board may receive opinion from relevant experts or units regarding the fields of activity of the communities making application. If considers necessary, HCS Director may demand one representative from each community to be present at the Administrative Board meeting. The situation of the communities having similar fields of activity and purposes on the day the directive enters into

effect shall be evaluated in the Administrative Board and, if the integration is considered appropriate, then a decision shall be taken.

#### **Community general assembly meeting**

**ARTICLE 9-** (1) The Community Establishment General Assembly of the new community, establishment of which is approved by the Rectorate and notified by the Directorate of HCS in writing to the founding members, shall gather the general assembly meeting within three weeks starting from the relevant document is received by them.

### **CHAPTER THREE**

#### **Continuation of the Community Activities**

##### **Continuation of the communities**

**ARTICLE 10-** (1) Communities complied with the following conditions throughout one academic year shall continue their existence in the upcoming academic year:

a) To carry out at least two (one for the sports communities) activities in accordance with the community's field of activity and goals (trainings the sports communities perform are not considered as an activity),

b) To have at least ten members,

c) To perform the general assembly within four weeks following the start date of the academic year,

ç) To perform at least two meetings of Board of Directors,

d) To keep the community books in complete and submit them to Directorate of HCS within two weeks following end of spring term,

(2) The fate of the communities which did not comply with the foregoing conditions shall be discussed during the administrative board at the end of the academic year. At the end of the evaluation made, the board may decide for the continuation of the community in the following academic year with a warning to be issued or for the suspension of its activities for one academic year and the suspension decision shall be submitted to the Rectorate.

(3) Any community suspended for two academic years shall be shut down with the Administrative Board decision and this shall be notified to the Rectorate.

##### **Application documents**

**ARTICLE 11-** (1) Communities who are allowed by the Administrative Board decision to continue their activities in the upcoming academic year shall perform their General Assembly meetings within four weeks starting from the start date of the academic year and shall apply to the Directorate of HCS with the following documents:

a) Minutes of the General Assembly meeting

b) List of existing members,

c) Members list of the new Board of Directors elected,

d) The draft for the budget for the new academic year,

e) Activity report for the previous year,

f) Activity calendar planned for the new academic year.

(2) Directorate of HCS shall recommend the Administrative Board to shut down the communities which did not complete the procedures above and submit the necessary documents within four weeks following the start date of the academic year.

### **CHAPTER FOUR**

#### **Membership to communities**

##### **Freedom of membership**

**ARTICLE 12-** (1) Yaşar University students shall enjoy the right to be members to any community they would desire.

**Membership application**

**ARTICLE 13-** (1) The application shall be submitted to the community board of directors. The decision taken by the community shall be registered into the book of members.

**Active members**

**ARTICLE 14-** (1) Active members of the community shall refer to the members who actively take part in the community activities, participate in the general assembly meeting and perform in an academic year and performs activities in line with the purpose and goals of the community within boundaries of this directive.

**Graduate members**

**ARTICLE 15-** (1) Students graduate from any of the associate degree, bachelor's degree or postgraduate degree programs of Yaşar University shall be entitled to be members to the communities with the document designating their enrollment to the Yaşar University Graduates Union.

(2) The graduate members shall not be allowed to be head of communities and members to the boards of directors.

(3) However, the graduate members shall be entitled to vote.

(4) Each community must designate in their internal regulations the decisions taken together with the graduate students regarding their own community.

**Honorary membership**

**ARTICLE 16-** (1) University's academic and administrative personnel may be honorary members due to their benefit and contribution to the community activities.

(2) On the other hand, honorary members shall be entitled to attend the General Assembly meetings but not be entitled to vote.

**Membership to more than one community**

**ARTICLE 17-** (1) Membership to more than one community is allowed, whereas it is only permitted to take part in the Board of Directors of one community only.

**Minimum number of members**

**ARTICLE 18-** (1) Number of members to the community cannot be less than ten, except for the graduate students. Communities identified to be under this minimum number of members quota shall be issued a warning in written by the Directorate of HCS.

**Members' right to elect and be elected**

**ARTICLE 19-** (1) Community members shall enjoy the right to elect and be elected.

(2) However, honorary members are not entitled to use the foregoing rights.

**End of membership**

**ARTICLE 20-** (1) In the event that a student desires to cease their membership to the community, he/she shall notify the Community Board of Directors in written of the situation.

(2) The Community Board of Directors then shall notify this student in writing of the cessation of the membership.

(3) Membership of the graduate students becomes invalid. The relevant Community registers the graduate students' details into the membership book and terminate their membership. If the graduate student desires to continue to the community activities, then he/she shall submit the document to be obtained after enrollment in the Graduates Union to the community board of directors and thus can maintain his/her membership.

**List of Members**

**ARTICLE 21-** (1) The Communities shall submit the List of Members approved by the advisor to the Directorate of HCS within two weeks following the start date of each academic term.

**CHAPTER FIVE**

## **Bodies of the Community**

### **Bodies**

**ARTICLE 22-** (1) The Community is comprised of the following bodies:

- a) General Assembly,
- b) Board of Director,
- c) The Auditing Board.

### **General assembly**

**ARTICLE 23-** (1) Each Community must carry out at least one General Assembly meeting within a year. Issues regarding the General Assembly are as follows:

- a) Establishment General Assembly: The new Community, establishment of which is approved by the Administrative Board and notified in written to the founding members, shall carry out the General Assembly within two weeks latest after they receive the written notification. The Community Board of Directors elected during the Establishment General Assembly meeting shall constitute their Community Internal Regulation and submit it for the approval of Directorate of HCS within two weeks latest. Establishment decision of any Community which does not complete the foregoing proceedings within four weeks after the start date of the academic year shall be cancelled.
- b) Ordinary General Assembly: Communities which are decided by the Administrative Board to continue their activities in the upcoming academic year shall carry out Ordinary General Assembly meeting within four weeks following the start date of the academic year.
- c) Extraordinary General Assembly: When considers necessary, the Board of Directors may decide to gather the Extraordinary General Assembly. Furthermore, in the event that thirty percent of the total active Community members submit a request in writing, Community Board of Directors must decide for an Extraordinary General Assembly. If the Community Board of Directors does not take such a decision within two weeks after the foregoing request, then the requesting members shall submit their request to the Directorate of HCS in written. If Directorate of HCS considers the request necessary, it shall assess the matter by gathering the Administrative Board or taking the Administrative Board members' opinion. In the event that the request is considered appropriate, then it shall decide the Community to carry out an Extraordinary General Assembly and give a warning to the existing board of directors.

### **Invitation to the general assembly**

**ARTICLE 24-** (1) Community Board of Directors shall determine the time and place for the General Assembly meeting and notifies the members through the community's social media platforms or accounts, if any, its website within one week latest after the General Assembly meeting date determined. This invitation must also be notified to the Directorate of HCS. For the Establishment General Assembly, however, the invitation shall be made by the founding members.

### **General assembly membership**

**ARTICLE 25-** (1) Each member registered as a Community member is a member to the General Assembly and entitled to attend to the General Assembly meeting. Unless designated otherwise under the Community Internal Regulation, each member shall enjoy the right to vote. The members however are required to vote in person and are not allowed to vote through any delegation or representation.

(2) Only members allowed by this directive and members meeting the qualifications designated under the community's approved internal regulations may attend the General Assembly meeting. Other members, however, can join only as observers.

#### **Quorum for general assembly meetings**

**ARTICLE 26-** (1) In order the Community General Assembly meeting to be carried out, more than half of the total number of members registered under the community must be present for the General Assembly meeting at the date and time announced.

(2) The list including the General Assembly members shall be prepared by the Board of Directors and made present at the hall where the General Assembly meeting is hold. This list shall be signed by the attending members. The Board of Directors is responsible for the maintenance of this list. If the General Assembly meeting cannot be carried out due to the lack of the quorum of meeting required under this article, then it is automatically decided that the meeting shall be hold in the upcoming week. This situation shall again be announced to the members by the Board of Directors through electronic mail, this time by adding the Directorate of HCS in the CC section of the email.

(3) A representative from Directorate of HCS must be present for observation at this General Assembly meeting held for the second time. If, again, the required quorum for this General Assembly meeting held for the second time is not met, then activities of the community shall be ceased until the first administrative board meeting to be held.

(4) The Administrative Board shall decide any of the following for the community facing the situations mentioned above:

a) Community activities are suspended for the academic year,

b) The program scheduled for the related academic year by the Present Board of Directors shall be examined, and the community might be allowed to continue its activities under the condition of registering more members within 3 months and carrying out another General Assembly meeting.

#### **Council board**

**ARTICLE 27-** (1) After identifying that quorum for the General Assembly meeting was met, the Chairperson for the Board of Directors or a member assigned by the chairperson shall announce that the General Assembly meeting is open. Later, a Council board shall be formed to chair the General Assembly meeting

(2) The Council Board is comprised of one president and two secretaries. Members present at the General Assembly can be a candidate themselves or might be proposed for candidacy by other members.

(3) Council Board elections shall be carried out through open ballot.

(4) Council Board shall be responsible for the order of the General Assembly, therefore issues the minute for the General Assembly meeting, later signs and submits it to the Board of Directors.

#### **Quorum for decision**

**ARTICLE 28-** (1) More than half of the votes by the members attended to the General Assembly meeting is adequate for a decision or for being elected in the General Assembly.

#### **Duties of the general assembly**

**ARTICLE 29-** (1) Duties of the General Assembly are as follows:

a) To elect the Council Board,

b) To elect the Board of Directors,

c) To elect the Auditing Board,

ç) To evaluate and acquit works performed by the Board of Directors,

d) To prepare and/or make changes in the Internal Regulation,

e) To approve, either as it is or through making changes on it, the activity program prepared by the Board of Directors,

- f) To approve, either as it is or through making changes on it, the budget prepared by the Board of Directors,
  - g) To decide for the shut down of the community (three-fourth of all the members registered under the Community is required for such decision).
- (2) Communities may, if considered necessary, add other duties into their Internal Regulations which are not included under this article as long as they are in compliance with the articles of this Directive herein.

### **Board of Directors**

**ARTICLE 30-** (1) Board of Directors is the executive body of the Community; and its duties are as follows:

- a) To organize activities in line with the determined purpose and goals of the community, and perform any works it considers necessary,
- b) To carry out all procedures regarding the memberships and keep all the relevant records,
- c) To prepare an Internal Regulation,
- d) To prepare the activity program,
- e) To prepare the budget,
- f) To keep records regarding the financials issues.

(2) Communities may, if considered necessary, add other duties into their Internal Regulations which are not included under this article as long as they are in compliance with the articles of this Directive herein.

### **Number of members**

**ARTICLE 31-** (1) Number of members for Board of Directors: The Board of Directors of a Community is comprised of minimum 3, maximum 7 people if the number of members to the Community is less than 50, minimum 5, maximum 7 people if the number of members to the Community is between 50 and 100 and 7 people if the number of members to the Community is more than 100. This number must be designated under the Internal Regulation. Also, definitions of any duties other than of the Chairperson, Secretary and the Accounting Officer shall be included under Internal Regulation.

### **Chairperson**

**ARTICLE 32-** (1) The Chairperson of the Board of Directors presides over the Board and represents the Community. She/he enjoys a power of a joint signature together with the Accounting Officer for any financial requests.

### **Secretary**

**ARTICLE 33-** (1) The Secretary keeps the Community books designated in this Directive, issues the minutes for the decisions of the Board, makes announcements to the members for the General Assembly meeting, notifies the members of any calls for the Board meetings and, if any, carries out other duties designated under the Internal Regulation.

### **Accounting Officer**

**ARTICLE 34-** (1) The accounting officer keeps the Community records on any financial matters, prepares the budget, prepares the financial report at the end of the academic year and submits it to the Board of Directors. He/she enjoys a power of a joint signature together with the Chairman for any financial requests. Furthermore, carries out other duties, if any, designated under the Internal Regulation.

### **Other Board memberships**

**ARTICLE 35-** (1) Definitions along with the duties and powers of these memberships shall be designated under the Internal Regulation for communities which have more than 3 members.

### **Conditions for being a candidate for the Board membership**

**ARTICLE 36-** (1) Following conditions should be met to be able to be a candidate for the Community Board of Directors membership:

- a) Having not been subject to any penalties pursuant to the Disciplinary Directive of the Council of Higher Education,
- b) To have a Grade Point Average of at least 2.00 at the date of the application.

#### **Duration of Board membership**

**ARTICLE 37-** (1) Duration of membership for the Board of Directors is one academic year.

#### **Application for candidacy for the Board membership**

**ARTICLE 38-** (1) Application for membership to the Community Board of Directors are made until one week prior to the announced General Assembly meeting date latest, to the Board of Directors. Receiving the applications, the Board of Directors shall notify all members of the candidates' names through electronic mail before the General Assembly meeting, and adds Directorate of HCS to the CC section of the relevant email.

#### **Election of the members to the Board of Directors**

**ARTICLE 39-** (1) Elections are made through a secret ballot. The Board of Directors shall prepare the ballot papers including the names of the announced candidates listed according to alphabetical order of the surnames, and distribute them in return for a signature to each member attending to the General Assembly meeting.

(2) If, at the end of the election, the number of members elected to the Board of Directors through the secret ballot cannot meet the numbers designated under Article 31, then a second tour of election shall be carried out and this procedure shall continue until the adequate number of board members are elected.

(3) The following votes shall be deemed invalid: If none of the candidates on the ballot paper was marked, if more candidates than the number of board members were marked and/or if another name not included in the ballot paper was written.

(4) The votes are counted through an open counting at the General Assembly meeting.

#### **The substitute members to the Board of Directors**

**ARTICLE 40-** (1) Candidates who were not able to be elected to the Board shall be enumerated in the Substitute Members list according to the numbers of vote they collected, and shall be called for duty if any vacancies occur in the Board membership.

(2) In case of equal number of votes in the Board of Directors election, then an open ballot shall be carried out for the members who collected the equal number of votes.

#### **Election of the Chairperson to the Board of Directors**

**ARTICLE 41-** (1) The board of directors elected shall elect the chairperson, secretary and accounting officer among the board itself during the first board meeting.

#### **Re-election**

**ARTICLE 42-** (1) In communities, the same chairperson can serve for two terms maximum.

#### **Vacancy for the Board membership**

**ARTICLE 43-** (1) If any vacancy occurs in the Board of Directors membership due to resignation or any other reasons, the first member listed in the Substitute Members List shall be invited to the Board of Directors. In this case, the Board shall make a re-allocation of duties and submit the new list to the Directorate of HCS.

(2) If there are equal number of votes for the substitute members who will be appointed for the position when the vacancy occurred in the Board membership, then the present board shall designate the new board member and register the name to the book of resolutions.

#### **Auditing board**

**ARTICLE 44-** (1) The Auditing Board is the body which is responsible for auditing the activities of the Community. Matters regarding the Auditing Board are as follows:

- a) The Auditing Board shall evaluate the activities and works performed throughout the academic year by the Board of Directors and submits the report it shall prepare to the Board of Directors and Directorate of HCS.



- b) The Auditing Board is comprised of a chairperson and two members. The election is carried out during the General Assembly meeting. All members can be a candidate themselves or might be proposed for candidacy by other members.
- c) The election is performed through an open ballot and the members elected shall determine the chairman among themselves.
- d) Members of the Auditing Board cannot serve as a member of the Board of Directors.

## **CHAPTER SIX**

### **General Rules**

#### **Community logos**

**ARTICLE 45-** (1) Communities can use their own logos with the approval of Directorate of HCS. In this case, however, they are also obliged to use at each event organized the University's own logo without any changes.

#### **Community books**

**ARTICLE 46-** (1) Communities must keep the following books:

- a) Members registration book,
- b) Operating ledger,
- c) The Inventory Stock book,
- d) Book of resolutions.

(2) The books designated above shall be provided by the Directorate of HCS; each page of them shall be numbered and marked with the seal of Directorate of HCS.

(3) These books shall be audited at the end of Directorate of HCS at the end of each academic year.

#### **Announcement of the events**

**ARTICLE 47-** (1) Communities shall follow the rules determined and declared by the Rectorate while announcing and carrying out their activities.

#### **Notification of the activities**

**ARTICLE 48-** (1) Communities must notify the Directorate of HCS of the final list for the attending members for any activities to be carried out or attended (trips, contests, climbing, camping, diving, advertising, congress, conferences or festivals etc.) outside the university campus until ten working days latest prior to the start of the activities.

(2) According to the type of the event carried out, the community notifies the related region's local administratives, governership/district governership and provincial/district gendarmerie command of the list of the attending members and the activity route/place until two days prior to the event latest through fax. The receipt regarding the notification shall be submitted to the Directorate of HCS.

#### **Social responsibility course**

**ARTICLE 49-** (1) The relevant Faculty Deanships/Directorates of Colleges shall decide whether the Student Communities' events fall under the scope of the "Social Responsibility Course" that is one of Yaşar University's Corporate Fundamental courses, or not.

#### **Disclaimer**

**ARTICLE 50-** (1) Before any and all activities giving rise to risk, the community members shall sign both on their name and also for the other attendees a disclaimer prepared by the Directorate of HCS, designating that they undertake any possible dangers arising out of the relevant activity.

#### **Duties of the Community advisor**

**ARTICLE 51-** (1) Communities must obtain approval of the advisor before applying to the Directorate of HCS to carry out any activities.

(2) The Advisor must provide the required support for the first general assembly, extraordinary and ordinary general assembly meetings to gather duly; and for the timely and efficient operation of the bodies.

(3) The Advisor shall show the effort required for resolution of any disputes arising among the community members or between the community management and the members.

## **CHAPTER SEVEN**

### **Financial Matters**

#### **Budget**

**ARTICLE 52-** (1) Principles on the Community financial matters are as follows:

a) Each Community shall submit their annual budget proposal prepared by the Board of Directors for the approval of the General Assembly and then delivers to the Directorate of HCS.

b) Administrative Board assesses the budget proposals delivered by the communities. Communities General Budget which is prepared a result of the discussions made in the Administrative Board shall be added to the Directorate of HCS budget reserved for the Student Communities.

c) It shall be valid upon the approval of the Rectorate for each activity planned.

#### **Income**

**ARTICLE 53-** (1) Community Incomes are composed of the budget allocated to them by the University upon approval of the Directorate of HCS, the supports they obtained (sponsorships) upon approval of Directorate of HCS and the attendance fees obtained from the activities carried out.

(2) No subscription fees or any other similar fees shall be collected from the members.

#### **Expenses**

**ARTICLE 54-** (1) Community expenses are comprised of management costs (stationary, general assembly and board meeting costs and etc.) and the activity costs (transportation, accomodation, hospitality, banners, leaflets, badges, other necessary expenses and etc). Expences made with the approval of Directorate of HCS shall be covered by the relevant section of the Unversitiy's Financial Affairs Department.

#### **External support**

**ARTICLE 55-** (1) The Communities can make sponsorship agreements with external organizations and associations not linked with the university in scope of the terms and conditions determined by the University. The agreement drafted shall be examined by the Directorate of HCS. The Directorate of HCS may demand changes or modifications from the community, and if considers necessary may take opinion of the University's Legal Advisor and the Financial Affairs Department. The agreement drafted in 2 copies shall enter into effect after signed by the community president, an authorized person from the supporting (sponsor) organization or association, Head of Financial Affairs Department and the Rectorate.

(2) The amount designated under the agreement signed between a community and an organization or association shall be deposited to the University bank account. Community members cannot use the revenue obtained from that support (sponsorship) for their personal expenses or take any shares for themselves from such amount.

#### **Activity revenue and expenses**

**ARTICLE 56-** (1) Communities shall prepare an estimate budget for each activity they plan to carry out and include it in the activity application. All items including all expenses to be made for and all revenue to be obtained from the activity, the support or donation they will receive and attendance fees shall be designated under this estimated budget.

(2) Communities may demand for a new budget other than the budget proposal they submitted in their activity plan at the beginning of the academic year. The new budget demand shall be

assessed by the Directorate of HCS according to the following criteria: type of the activity, possible opportunities for the community members to benefit from this activity, whether the activity is open to students outside the community or not, whether the activity is open to international students or not, whether it was possible to obtain a support (sponsorship) or not and any other similar criteria. In the event that the new budget was found appropriate, then it shall be submitted for the approval of the Rectorate.

(3) The Communities must take at least two proposals for any services to be procured in scope of an activity from outside the University. This proposals must be taken within the knowledge of Directorate of Purchase under the Financial Affairs Department, added to the estimated budget and the proposal chosen must be designated.

(4) If any attendance fees are considered for the activity, then this should be included in the activity application.

(5) All transactions regarding the revenues and expenses shall be submitted for the approval of the Administrative Board following the documents submitted by the Community to the Directorate are examined. While examining the documents, Directorate of HCS can take opinion of the Financial Affairs Department. Communities must keep these documents for five years.

#### **Financial audit**

**ARTICLE 57-** (1) When considers necessary, Directorate of HCS can audit the Communities in terms of financial transaction and records. If considers necessary, Directorate of HCS may take opinion of the Financial Affairs Department.

## **CHAPTER EIGHT**

### **Penal Provisions and Sanctions**

#### **Prohibited acts**

**ARTICLE 58-** (1) Communities cannot behave or perform any acts and/or activities against the indivisible integrity and unity of the county and the nation, the principle of the state of law, fundamental rights and freedoms, secularity designated under the Statute of the Turkish Republic and the laws.

(2) Communities cannot perform activities against the laws in effect, the Disciplinary Directive for Students by the Council of the Higher Education and any activities that may cause the university to have a bad reputation among the public.

(3) Community members cannot carry out activities which will provide them financial benefits.

#### **Financial agent**

**ARTICLE 59-** (1) Communities cannot act as agents for the advertisements of commercial organizations within the University, without approval of the Rectorate. If the organizations however offer sponsorship (support) for the community activities, then this shall be carried out according to the articles of this directive herein.

#### **Sanctions**

**ARTICLE 60-** (1) In the following conditions regarding the operation of the Communities, they shall be subject to the penalties and sanctions below:

a) Warning: A written warning shall be issued by the HCS Director against any Communities which were identified for not having followed the rules designated under this directive. This letter shall clearly designate the matter(s) for which community is being warned.

b) Suspension: If the Community repeats the related act due to which the previous warning was issued by the HCS Director, its activities can be suspended for a time period ranging from one week to the end of the academic year by the Administrative Board. The final fate of the Community that whether it shall continue its activities for the next academic year

or not shall be decided during the meeting to be held by the Administrative Board at the end of the academic year.

c) Shut down: The Administrative Board decides to shut the communities down under the conditions below:

1) To act against the rules and principles designated in this Directive.

2) To operate outside the scope of the Community purpose and goals.

ç) Freezing the membership: Community memberships of the students who get a “Suspension” as a penalty pursuant to the Disciplinary Directive for Students by the Council of Higher Education shall become frozen over the course of the related penalty. These students shall now be allowed to attend the meetings and activities of the Communities.

d) Disciplinary penalty: When required, the Administrative Board shall notify the Rectorate for starting a disciplinary proceeding against any community member who was identified for acting against articles of this Directive.

### **Compensation**

**ARTICLE 61-** (1) In the event that any financial loss arise in the course of operation or activities of the Communities, then such loss shall be compensated by the person/people causing it.

(2) In the event that person/people causing the loss cannot be identified, then such loss shall be claimed against the Community.

## **CHAPTER NINE**

### **Final provisions**

#### **The Abolished Directive**

**ARTICLE 62-** (1) “The Directive on the Establishment and Operation Principles of the Student Communities” by the Board of Trustees and having decision no:12 and the date 26.12.2007 shall be abolished on the day this Directive herein enters into effect.

#### **Effective Date**

**ARTICLE 63-** (1) This Directive shall enter into effect on the date it is decided by the Senate of Yaşar University and approved by the Board of Trustees.

#### **Execution**

**ARTICLE 64-** (1) This Directive shall be executed by the Rector’s Office.

\*In cases of any discrepancy, Turkish version of this document shall apply.

Approved by the Board of Trustees’ decision  
with no:14 and date:02.09.2015